



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES  
REHABILITATION SERVICES ADMINISTRATION

MEMORANDUM

DATE : February 25, 2005

TO : John H. Hager  
Assistant Secretary for Special  
Education and Rehabilitative  
Services

THROUGH : Joanne Wilson *for Joanne Wilson*  
Commissioner, RSA

THROUGH : Timothy C. Muzzio, Ph.D. *TCM*  
Director, Training and Special Projects Division

FROM : Pedro Romero *PR*  
Management & Program Analyst  
Division of Special Projects

SUBJECT : Renewal of the RSA Web based Annual Progress Reporting Form  
and Instructions for the American Indian Vocational Rehabilitation  
Services Program

This memorandum serves to request approval for submission to OMB of the RSA web based Annual Reporting Form and Instructions for the American Indian Vocational Rehabilitation Services Program. We are seeking OMB renewal of the form and instructions, which are scheduled to expire on April 30, 2005. This package must be uploaded into the Department's EDIC system by no later than Monday, February 28, 2005, in order for OMB to grant approval.

The form collects data on grantee program activities. RSA staff uses this information to: 1) determine if grantees are making substantial progress toward meeting the objectives in their approved applications; 2) facilitate program planning efforts; and 3) determine if grantees are meeting their targets under the General Performance and Results Act of 1993.

No changes have been made to this form. The type and amount of information to be collected from grantees under this extension is exactly the same as what is required under the currently approved form (OMB Form #1820-0655).

RECOMMENDATION

Approved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
John H. Hager Assistant Secretary for  
Special Education and Rehabilitative Services

Disapproved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
John H. Hager Assistant Secretary for  
Special Education and Rehabilitative Services

Attachment: OMB Renewal – Special Demonstration Data Collection Package  
400 MARYLAND AVE., S.W. WASHINGTON, D.C. 20202  
www.ed.gov